

Advisory Committee Minutes

January 29, 2025 at 7:00 pm In-Person and Zoom

1. Welcome
 - The Chairperson Charley C. welcomes the Advisory Committee and starts the meeting with the Serenity Prayer.
2. Roll Call
 - Charley C. started introductions. Karin (Area 4), Scott (Area 5), Al (Area 3), Charles P. (Area 11), Rick (Area 1), Tim (Area 8), Emilie (Area 9), Marcus (Area 6).
3. Minutes
 - Charley C. asked if there was a quorum. Ralph said with 16 present there is not. Charley C. said the committee will not be able to approve Advisory Minutes from the October 28 meeting at this time.
4. Introductions
 - Charley C. said the Operating Committee in attendance was previously introduced.

COMMITTEE REPORTS

5. Chairperson asked for Committee Reports - Charley C.
 - Activities
 - Al said the office purchased tickets to the Sunday, June 29th Guardians game against the Cardinals. There are 75 tickets available at \$25 per ticket. Operating Committee members will have some available and tickets will also be available at the office.
 - Al said the office is holding a Secretary's Workshop on Saturday, March 15 from 10:00 am-12:00 pm here at the office.
 - Archives and Constitution
 - Charles P. said there was some old verbiage that needed to be removed from the Constitution. Charley C. said the edits were minor name changes in the By-Laws.
 - Communications
 - No report.
 - Corrections & Outreach
 - No report.
 - Finance
 - Charles P. said the office does two inventory counts per year. He also said there is a new hire and some needed equipment for the office coming up.
 - Fund Drive
 - No report.
6. Old Business
 - Jason said that during the last Advisory Committee meeting, the office created and presented a process overview to clarify the workflow between the office and the Corrections Committee. He explained the process and encouraged anyone with

questions to reach out to the office. Charles P. inquired whether the Corrections Committee had sufficient space, to which Dean responded that there is currently enough. Dean also noted that the Corrections Committee manages literature purchases efficiently.

- A member suggested subsidize the Pink Can program and reduce the cost of literature. Al said any of the office financial information can be retrieved through the state. Al confirmed reducing literature sales was being considered, the office earmarks roughly \$1,000 per month in Outreach and plans to provide literature to nursing homes.

7. New Business

- Jason said the office is looking to hire an Outreach Coordinator and that he sat down with four prospects so far with two more interviews needing scheduled. He said there are opportunities presented that the office simply cannot take advantage of due to the diligence and follow up required in most of these cases.
- Jason mentioned that the Operating Committee just approved a new Point of Sale (POS) system for the office which will dramatically improve the customer checkout experience. He said that this system will bring in many new and modern features currently available to most merchants today as well as improve the process. He said being able to purchase this system was only possible due to the direct support of the local fellowship.
- Jason announced that the office is mailing out Fund Drive packets to groups this year for the first time since COVID, nearly five years ago. Due to group closures, relocations, and temporary meeting spaces, updating contact information has been essential. With the help of groups and verification through Central Bulletin mailings, the office now has an accurate database. The packets are scheduled to be mailed by February 15 to ensure they arrive by March 1. Each form will include a QR code, allowing members to contribute online instead of mailing a response.

8. Open Forum

- Charles P. asked how many are expected for the Secretary Workshop. Al estimated about 35 from the last workshop.
- A member asked how many staff members are currently employed at the office. Jason said there are currently four with a fifth soon to be added. The member suggested taking staff down to two staff members. Charley C. said he was recently in the southwest and visited a Central Office that has moved several times and had issues staffing the office and created significant challenges. Proper staff adds stability to the region.
- The same member suggested sending the Central Bulletin every other month rather than every month. Jason said this newsletter goes out to all groups and has been the primary means of communicating to the fellowship for years. Charley C. said the committee will take that under consideration.

9. Close Meeting

- Charles P. asks for Motion to Adjourn, a second and meeting ends with the Lord's Prayer.