

# Advisory Committee Agenda

June 25, 2026 at 6:30 pm In-Person and Zoom

In-person: 1557 St Clair NE, Cleveland, OH 44114

Zoom Meeting ID 812 7946 4666 | Passcode 618116

1. Welcome
  - The Chairperson Emilie welcomes the Advisory Committee and starts the meeting with the Serenity Prayer.
2. Quorum
  - Check participants to see if there are 20 or more members present for quorum.
3. Roll Call
  - Chairperson requests Operating Committee members in attendance introduce themselves.
  - Chairperson asks Jason to introduce himself and staff.
4. Minutes
  - Chairperson calls for approval of the Advisory Minutes from March 26, 2026. Minutes attached.
5. Chairperson asks for Committee Reports

## COMMITTEE REPORTS

- Activities - Tammy, Michael
  - Archives & Constitution - Tim, James
  - Communications - Tim, Linda, Emilie, Ed
  - Corrections & Outreach - Emilie, John
    - Outreach update – Bruce
    - Next Corrections meeting Monday, July 6 at 6:00 pm on Zoom
  - Finance - Marty, David, Matt
  - Fund Drive: All
6. Old Business
    - a. None
  7. New Business
    - a. Proposed Amendment to By-Laws, Article VIII (Duties of Officers), Section 4
    - b. Office updates - Jason
  8. History Presentation
    - Clarence S, “The Home Brewmeister.” – Bob M, CDO Archivist
  9. Open Forum
  10. End Meeting
    - Emilie asks for Motion to Adjourn, a second and meeting ends.
  11. Close with the Lord’s Prayer

The next Advisory Committee meeting is at 6:30 pm Thursday, January 28, 2027 at the CDO and on Zoom.

# Advisory Committee Meeting Minutes

March 26, 2026

## Meeting Details

**Date:** March 26, 2026

**Time:** 6:30 PM

**Location:** Cleveland District Office and Zoom

Chairperson Karin called the meeting to order and opened with the Serenity Prayer. A quorum was present.

## Roll Call

Representatives present included:

- Operating Committee
- Nominees for Areas 1, 2, 3, 6, and 10
- Staff and guests

Jason Morrow introduced the office staff and volunteers.

## Approval of Previous Minutes

Minutes from the March 27, 2025, June 19, 2025, and October 28, 2025 Advisory Committee meetings were approved unanimously.

## Committee Reports

### Activities

Al reported that plans were underway for the annual Cleveland Guardians outing. Several dates in July and September were under consideration.

### Archives & Constitution

No report.

### Communications

No report.

Al reminded members about the Area 54 Mini-Conference taking place in Richfield and invited anyone interested to attend.

## **Corrections & Outreach**

Emilie reported that she had established communication with Area 54 to help exchange information and strengthen cooperation between the two service bodies.

Bruce provided an outreach update. He reported:

- Approximately 920 of the area's 950 meetings had been contacted.
- More than 430 meetings had been updated before printing the new meeting schedule.
- Outreach efforts included participation in the Area 54 Mini-Conference, presentations at Case Western Reserve University, community health fairs, and outreach to treatment and detox facilities.
- Visits to local clubs were ongoing to help provide literature and support.
- The office had begun transitioning away from an answering service so that after-hours calls are answered by a live person whenever possible.

The next Corrections Committee meeting was announced for April 6, 2026.

## **Finance**

No report.

## **Fund Drive**

Jason provided a Fund Drive update. Contributions for March were approximately \$75,000 compared with \$65,000 the previous year, representing an increase of roughly 16 percent.

Members were thanked for their continued support of the office and its services.

## **New Business**

### **Office Updates**

Jason provided several updates:

- A new exterior sign had been installed to improve visibility of the office.
- A redesigned meeting schedule had been introduced, reducing printing costs while allowing more frequent updates.
- Meeting changes submitted to the office now synchronize to the website and Meeting Guide within 24 hours.
- Temporary meeting closures can now be scheduled in advance and automatically restored.

- Website improvements and performance enhancements remain ongoing.
- A Cleveland bronze coin had been introduced and made available through the office.
- The Central Bulletin is now available free of charge in both digital and printed formats.
- Website articles now allow anonymous comments subject to moderation.
- New reporting tools allow the office to identify groups that have not updated their records for extended periods.

## **Proposed Amendment to Article VII**

The Advisory Committee considered a proposed amendment to Article VII increasing the bequest limit from \$10,000 to \$12,500.

Motion made and seconded.

**Motion passed unanimously.**

## **Operating Committee Elections**

Nominees introduced themselves and elections were held for vacancies and expiring terms.

The following members were elected to the Operating Committee:

- Marty – Area 10, Ed – Area 3, James – Area 2, Dave – Area 6, John – Area 1

Following nominations from the floor and a vote of the Advisory Committee, all nominees were approved.

Members completing their terms were recognized for their service and presented with certificates of appreciation.

## **History Presentation**

Bob M., CDO Archivist, presented "The Professor and the Paradox," discussing stories from earlier editions of the Big Book and the importance of preserving A.A. history.

## **Adjournment**

- A motion to adjourn was made and approved.
- The meeting closed with the Lord's Prayer.

## **Next Meeting**

Thursday, June 25, 2026, at 6:30 PM  
Cleveland District Office and Zoom.

# Alcoholics Anonymous Cleveland District

Advisory Committee P&L YTLM

January-May, 2026

	TOTAL			
	Jan 1 - May 31 2026	Jan 1 - May 31 2025 (PP)	\$ Change (PP)	% Change (PP)
<b>Revenue</b>				
4000 Contribution Income	260,573.33	234,141.00	26,432.33	11.29 %
4100 Literature Sales	93,627.40	81,729.10	11,898.30	14.56 %
4110 Central Bulletin Income	510.00	30.00	480.00	1600.0 %
4120 Shipping Income - From Customers	8,356.68	7,573.35	783.33	10.34 %
4125 Meeting Room Income	392.00	113.00	279.00	246.9 %
4130 Guardian Tickets Income	381.00	1,252.00	-871.00	-69.57 %
9500 Interest Income	5,893.74	8,459.42	-2,565.68	-30.33 %
<b>Total for Revenue</b>	<b>\$369,734.15</b>	<b>\$333,297.87</b>	<b>\$36,436.28</b>	<b>10.93 %</b>
<b>Gross Profit</b>	<b>\$369,734.15</b>	<b>\$333,297.87</b>	<b>\$36,436.28</b>	<b>10.93 %</b>
<b>Expenditures</b>				
5000 Literature Expenses	<b>\$68,862.90</b>	<b>\$77,497.87</b>	<b>-\$8,634.97</b>	<b>-11.14 %</b>
5999 Personnel Expenses	<b>\$121,861.09</b>	<b>\$102,159.07</b>	<b>\$19,702.02</b>	<b>19.29 %</b>
6100 Office Rent	11,700.00	11,652.63	47.37	0.41 %
6105 Equipment Rental and Leases	1,959.34	3,793.68	-1,834.34	-48.35 %
6200 Cleaning and Janitorial	<b>\$1,827.77</b>	<b>\$1,825.76</b>	<b>\$2.01</b>	<b>0.11 %</b>
6276 Meeting Expense - Board, Advisory, Staff, Workshops	245.97	396.38	-150.41	-37.95 %
6278 Outreach Expenses	<b>\$8,125.45</b>	<b>\$2,593.34</b>	<b>\$5,532.11</b>	<b>213.32 %</b>
6279 Special Event Expense	<b>\$1,800.00</b>	<b>\$1,868.98</b>	<b>-\$68.98</b>	<b>-3.69 %</b>
6300 Utilities	5,839.81	6,704.14	-864.33	-12.89 %
6350 Telephone Expense	1,793.18	1,773.95	19.23	1.08 %
6351 Answering Service	1,837.13	2,381.46	-544.33	-22.86 %
6525 Repairs and Maintenance	<b>\$2,373.96</b>	<b>\$6,756.60</b>	<b>-\$4,382.64</b>	<b>-64.86 %</b>
6550 Bank Fees and CC Processing	<b>\$2,666.58</b>	<b>\$2,280.22</b>	<b>\$386.36</b>	<b>16.94 %</b>
6600 Professional Fees	<b>\$2,320.00</b>	<b>\$6,914.45</b>	<b>-\$4,594.45</b>	<b>-66.45 %</b>
6650 Insurance - (Organization Ins.)	3,487.00	3,355.00	132.00	3.93 %
6700 Office Supplies	<b>\$1,292.01</b>	<b>\$1,452.99</b>	<b>-\$160.98</b>	<b>-11.08 %</b>
6705 Computer Expenses & Supplies	<b>\$21,606.61</b>	<b>\$37,523.88</b>	-	<b>-42.42 %</b>
			<b>\$15,917.27</b>	
6710 Postage and Delivery	<b>\$4,260.28</b>	<b>\$3,617.58</b>	<b>\$642.70</b>	<b>17.77 %</b>
6730 Printing and Reproduction	<b>\$2,264.00</b>	<b>\$1,545.00</b>	<b>\$719.00</b>	<b>46.54 %</b>
6731 Central Bulletin	2,487.14	3,534.00	-1,046.86	-29.62 %

# Alcoholics Anonymous Cleveland District

Advisory Committee P&L YTLM

January-May, 2026

TOTAL				
	Jan 1 - May 31 2026	Jan 1 - May 31 2025 (PP)	\$ Change (PP)	% Change (PP)
6790 Ohio Charitable Org Fee	25.00	209.00	-184.00	-88.04 %
7000 Donations & Gifts	217.86	1.00	216.86	21686.0 %
7010 Donations to Other Entities		12,000.00	-12,000.00	-100.0 %
<b>Total for Expenditures</b>	<b>\$268,853.08</b>	<b>\$291,836.98</b>	-	-7.88 %
			<b>\$22,983.90</b>	
<b>Net Operating Revenue</b>	<b>\$100,881.07</b>	<b>\$41,460.89</b>	<b>\$59,420.18</b>	<b>143.32 %</b>
Other Revenue	\$1,292.78	\$3,354.57	-\$2,061.79	-61.46 %
<b>Net Other Revenue</b>	<b>\$1,292.78</b>	<b>\$3,354.57</b>	<b>-\$2,061.79</b>	<b>-61.46 %</b>
<b>Net Revenue</b>	<b>\$102,173.85</b>	<b>\$44,815.46</b>	<b>\$57,358.39</b>	<b>127.99 %</b>

## Outreach Update

### Recent Activities:

- 1) I have restarted updating the 950 meeting contact information for 2026
  - a. 400 contacted
  - b. 278 updated
- 2) Am attending regular Area 54 PI/CDC & Correction Committee Meetings
- 3) Continue to have calls to the office after business hours and on weekends roll to my cell phone.
- 4) With Jason's assistance have begun to implement volunteers answering the non business hours phone calls remotely through the use of the SNAPmobile app.
- 5) Have established NEW contacts with the following rehab/detox facilities:
  - a. HopeBridge Recovery
  - b. Legends Recovery Centers
  - c. Rosary Hall Solarium
  - d. Y-Haven
- 6) Have established contact and given literature to the following clubs:
  - a. Bainbridge Recovery Center (BRC)
  - b. Club 24
  - c. Forest City Club
  - d. Just for Today
  - e. One Day at a Time
  - f. Saharid Social Center
  - g. Serenity Social Center
  - h. Southgate Fellowship Room
  - i. Tri-County Arid Club

## Constitution Update

### Current Language (Page 10, Article VIII, Section 4 – Treasurer)

The Constitution currently states:

4. TREASURER: The Treasurer shall have custody of all the funds and securities belonging to the CDO and deposit the same in the name of the CDO in such bank or other financial institution as the Operating Committee may choose; he/she shall sign all checks and orders for the payment of money (which shall be countersigned by a designated member of the Operating Committee); he/she shall keep accurate accounts of the finances of the CDO in books provided for that purpose and hold the same open for inspection and examination for members of the Operating Committee and any duly authorized Group Representative appointed for such purpose; he/she shall present abstracts of the finances at the meetings of the Advisory Committee and at the meetings of the Operating Committee and he/she shall, generally, perform all duties incidental to the CDO and on the expiration of his/her office, shall deliver all money, books and other property of the CDO to his/her successor or to the Chairperson of the Operating Committee.

### Proposed Revision (for clarity and modernization)

The following revision is proposed to reflect current practice and allow for electronic approvals while maintaining dual authorization:

4. TREASURER: The Treasurer shall have custody of all the funds and securities belonging to the CDO and deposit the same in the name of the CDO in such bank or other financial institution as the Operating Committee may choose; which shall require approval by both the Treasurer and a designated member of the Operating Committee, whether by physical signature or approved electronic authorization; he/she shall keep accurate accounts of the finances of the CDO in books provided for that purpose and hold the same open for inspection and examination for members of the Operating Committee and any duly authorized Group Representative appointed for such purpose; he/she shall present abstracts of the finances at the meetings of the Advisory Committee and at the meetings of the Operating Committee and he/she shall, generally, perform all duties incidental to the CDO and on the expiration of his/her office, shall deliver all money, books and other property of the CDO to his/her successor or to the Chairperson of the Operating Committee.